

Websites for Artists | Content Worksheet 2

Fill out the chart below for each piece of content you've identified for your site.

For location write where it physically is (your laptop, etc).

For Who is Responsible list the steps necessary to prepare content next to the person's name - there may be more than one person.

For Date write when you want it live on your site - give an actual date to really push yourself.

What is it?	Where is it ?	Who is responsible?	When do you need it?
	<input type="checkbox"/> Created <input type="checkbox"/> Not Created <input type="checkbox"/> Ready for Site <input type="checkbox"/> Not Ready Location: _____		Priority (circle one) High Med Low Date: _____
	<input type="checkbox"/> Created <input type="checkbox"/> Not Created <input type="checkbox"/> Ready for Site <input type="checkbox"/> Not Ready Location: _____		Priority (circle one) High Med Low Date: _____
	<input type="checkbox"/> Created <input type="checkbox"/> Not Created <input type="checkbox"/> Ready for Site <input type="checkbox"/> Not Ready Location: _____		Priority (circle one) High Med Low Date: _____
	<input type="checkbox"/> Created <input type="checkbox"/> Not Created <input type="checkbox"/> Ready for Site <input type="checkbox"/> Not Ready Location: _____		Priority (circle one) High Med Low Date: _____
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