



# Creative Manitoba

**Welcome to the Fall 2018 session of The Art of Managing Your Career. We are happy you are participating in this term of the class!**

**For your records our classes will be 6:30 p.m. - 9:30 p.m. on the following dates:**

September 11, 18, 25 // October 2, 9, 16, 23, 30 // November 6, 13, 20, 27 // December 4  
(December 11 & 18 are backup dates)

**Location, etc.:** please arrive around 6:15 p.m. to settle in before class starts. You can take the stairs up at the Pan Am Boxing Gym entrance at the corner of McDermot Ave. and Arthur St. There is also elevator access through our Arthur St. door. There is no parking lot at our building; however, parking is free on the street after 5:30pm. As we are downtown and there are Jets home games and/or concerts on October 9, 16, 23, November 27 (and December 11). Please prepare to leave your house early if driving on those nights and for parking to be a bit tricky.

**A reminder on payments:** we prefer that the course be paid for by the first class, \$200 + Creative Manitoba membership. Membership costs range from \$15-\$25. Please check our website to see what yours will cost. If you're already a member and have paid for the course, please disregard! Payment is due no later than the beginning of the 2nd class. We take payment by cash, cheque or credit at our office, credit over the phone, or cheque through mail. Please contact us in advance if you are unable to do so.

**A note on refunds:** If you find that your schedule is busy, and you do not think you'll be able to devote proper time to AMYC, please let us know. After the first class, a refund less a \$50 admin fee will be provided up to the start of the third class. After the start of the third class no refunds will be given; however, your payment can be used towards a future AMYC session that fits your schedule.

**Course content:** There are 13 classes total, and each one comes with a downloadable module and a PowerPoint presentation. The curriculum and course notes for each class will be provided to you through this new online learning platform. The downloadable modules are available in .pdf form. Print them off at your leisure or use a laptop/tablet in class.

The class will be very focused on collaboration, participation and group work, while still having weekly individual assignments and homework. Please let Heather and the Independent Artists Programs Manager know ahead of time if you will not be able to attend certain classes. It is permissible to be absent for the odd class, but if too many are missed, you will not get the full AMYC experience.

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