

Individual Mentorship Program

Mentor Guidelines

The program will run from mid September through April. Applications will be submitted by mentee but **must include** the completed Mentor Form. A mentor may not be a current teacher or employer of their mentee during the mentorship period. Mentorship must include a significant amount of in-person time*.

Program Commitment:

1. Provide a minimum of **35 hours, one to one mentorship time** over 7 months. (5 hours/month average).
2. Direct mentee towards a minimum of **35 hours of volunteer time or related experience** – including networking activities or research. The mentor may or may not be present for these hours.
3. Direct mentee, as required, towards professional development so they may fulfill their required **15 hours**. (i.e. - workshops, webinars, artist talks).
4. Be available to the mentee for questions and advice.
5. Become a member of Creative Manitoba upon acceptance into the program at a cost of \$20.

Additional program requirements: * 2020-21 all requirements will be subject to physical distancing regulations and may be adjusted accordingly.

1. Meeting with the Program Coordinator prior to the program's commencement.
2. Attending a group orientation session with all participants.
3. Developing a "custom learning plan" with the Mentor using a template provided by Creative Manitoba.
4. Responding in a timely manner to a simple monthly online report.
5. Attending and making a brief presentation at a closing event.
6. Completing an evaluation form at the end of the program.

Mentors will Receive:

1. Ongoing support from the coordinator and Creative Manitoba throughout the program.
2. An honorarium of \$2,000 to be paid in four installments.

Creative Manitoba reserves the right to suspend a mentorship at any time if the minimum hours, responsibilities and reporting requirements are not being met.

For more information, contact Jan Skene, Mentorship Programs Manager at jan@creativemanitoba.ca